

Minutes
Buzztail Community Services District Open Board Meeting
Monday, December 14, 2015 at 6:00 PM
Location: Richard & Victoria's home, 4501 Wilder Dr.

The meeting was called to order at 6:15 PM.

Consent Agenda

1. Meeting minutes from October 21, 2015 were reviewed. Robin Wilder motioned for approval, William Ward seconded, and the minutes were unanimously approved.
2. Financial Statements as of December 14, 2015 were reviewed.
 - a. Balance in the general (road) fund was \$104,599.99, with no warrants (bills) pending payment.
 - b. Balance in the water account was \$71,809.66, which included a net additional \$31,837.35 from the sale of the Buzztail Water Company, which was completed on the same day. There are no further contractual financial obligations in connection with that sale, so the entire amount will now be a part of the general fund, and the checking account itself will be re-designated as such, so it no longer has anything to do with the water company, which the District no longer owns.

Old Business

1. Richard Tooker reviewed the status of the sale of the Buzztail Water Company to Del Oro Water Company (DOWC). All regulatory approvals have been completed, the financial obligations have been met by all parties, the sale has been properly registered, and ownership has transferred. The sale is complete, and the District no longer owns a water company. Due to the fact that we get to keep all the money in the reserve account, the total revenue gain to the District from the sale on December 14, 2015, slightly exceeded \$70,000. This compares to an initial projection of \$60,000-\$65,000.
 - a. Richard also noted that, although unlikely, if the infrastructure improvements required to service Doe Mill Vineyards ultimately turns out to cost less than the \$20,000 that the District and DMV paid 50%/50% as a part of the agreement, the District will receive a reimbursement of half of the unspent money from DOWC. This will likely take several months to resolve. He also noted that the District has no further financial obligation if there is a cost overrun on the project, since any costs over \$20,000 are a contractual obligation that lies with DOWC.
 - b. Richard finally noted that there are a few previously-uncollected water bills that DOWC will refund to us either immediately or as the money is received, at their option. This will only be a few hundred dollars.

2. Since A Plus Accounting will no longer be handling anything in connection with water, their workload for the District will be significantly reduced. On behalf of the board, Richard Tooker has negotiated a reduction in their monthly fee from the present \$325.00 to \$150.00, a figure that A Plus has indicated they are happy with. Robin Wilder motioned for approval, William Ward seconded, and the new \$150.00 monthly fee was unanimously approved.
3. Richard Tooker reported on the status of the project to repair and resurface Wilder Dr. Resident Ron Gunn, who has been our subject matter expert and consultant on this project, has sold his home and is leaving the community, but has provided the information required to pursue writing a Request For Proposal (RFP) to solicit bids for the work. Richard indicated that he will finalize that with Gunn and send it to the board for their review before sending it to any contractors requesting a bid.
4. Resident William Ward provided a budget of \$4,000 maximum for the project to redesign and rebuild the rock wall at the entrance on Highway 32. Robin Wilder motioned for approval, Jason Sebrian seconded, and the budget was unanimously approved. Richard Tooker indicated that Hall-Isom has suggested that they might contribute money to the project. He will communicate the budget to them, and pursue that with them.
5. Resident Leonard Lutz offered to fill the vacant position of District Manager as a volunteer (no monthly fee, just reimbursement of actual expenses as needed). After discussion, the decision was made to accept his offer and give him a renewable cash fund of \$1,000 to use for expenses, to be replenished (with proper documentation of expenses) as needed. Jason Sebrian motioned for appointment of Lutz to be the District Manager, Robin Wilder seconded, and the motion was unanimously approved with a special note of thanks to Lutz for his spirit of volunteerism to the community.

New Business:

Director Robin Wilder is moving and thus will be vacating her board position effective December 31, 2015. Resident Jim McCrossin offered to fill the position through the rest of Wilder's term. All residents had previously been notified of the board vacancy through circulation and posting of the agenda for the meeting, and no one else indicated an interest in the position. After a brief discussion, Richard Tooker made a motion to appoint McCrossin to the board effective January 1, 2016, the motion was seconded by Matt Wallen, and the motion was unanimously approved.

Attendees

All board members were in attendance, including Richard Tooker, Robin Wilder, Jason Sebrian, William Ward and Matt Wallen. Others attending were residents Bruce Hall, Victoria Tooker, Jim McCrossin, and Leonard Lutz.

The Board's business having been concluded, the meeting ended at 7:35 PM.